



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**SHRAMIK SHIKSHAN MANDAL'S F.G.NAIK COLLEGE
OF ARTS,SCIENCE (IT) AND COMMERCE**

PLOT NO.11 TO 21,SECTOR 8, KOPARKHAIRANE

400709

fgnaikcollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The F.G. Naik College was established in the year 2002.

Affiliated to University of Mumbai, with Arts, Science & commerce faculties. As the College is in infant stage, it has been galloping towards academic as well as physical achievements. Currently the college is run in Plot No. 11 to 21, Sector-8, Koparkhairne, Navi Mumbai.

The proposed College building is under construction in Koparkhairne, which will be a full-fledged & well equipped building with a library, laboratories, up to-date teaching aids, canteen & other facilities. Qualified, dedicated & devoted staff members take active part to teach & educate the students. The college has achieved spectacular results continuously in Arts, Science (IT) & Commerce faculty. Besides this the college encourages students to exhibit their cultural & sports talent which ultimately helps to develop their personality. As a result of this, our students have won prizes in various cultural activities at different intercollegiate competitions, which speak for the emphasis and efforts laid by the college for all -round development of students.

Vision

To develop excellent qualities within students

Mission

To strengthen and empower students not only with education but also value education.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Connectivity by road or local train regarding transportation is very easy and on a regular basis.
2. Sports turf which promotes students to maintain their physical health.
3. Surrounded by Industry

Institutional Weakness

1. To keep regular interaction with inter and international business and industry and
2. enter new and better MOUs which will create the difference in a unique way.
3. To expect and diversify, spread our wings far and wide and introduce new and innovative programmes.

Institutional Opportunity

1. Can start distance learning and vocational courses.
2. Can be add more employability programs.
3. Can arrange startup or entrepreneurship training so that students can provide employability to others rather than seeking jobs.

Institutional Challenge

1. Green campus initiatives and pollution control as college located in urban area
2. Future infrastructure developments

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Institute's academic calendar is prepared as per directions given by university and uploaded timely on the website prior before starting of every semester. During pandemic COVID-19 situations all examinations are conducted as per guidelines and directions given by the university. To develop professional ethics amongst the students, faculties and non- teaching staff continuous efforts are taken by organizing expert lectures and industry visits which also helps the students to know the gap between academic curriculum and to meet industry requirements.

The institute prompts a culture of involving boys and girls both in every activity. Gender equality is maintained amongst faculty also. The institute has arranged a separate session on "Women's Empowerment" to encourage the girl students to participate in various activities. NIRBHAYA PATHAK (Squad) is formed with an aim to create a safer environment.

Teaching-learning and Evaluation

The advanced and slow learners were identified on the basis of various parameters such as SWOT Analysis, their participation in classroom, discussion and previous results. Mentors identify the strength and weakness of the students allotted to them. The students who are advanced learners are promoted and motivated to do industry -based interaction as well as add-on- courses under guidance of the faculty members. The students are encouraged to learn by participating and coaching in various competitive examinations like Chartered Accountant (CA), MPSC/UPSC, and other government examinations. For the same institute and management always taking efforts by conducting seminars/ workshops.

Institute always has a policy to cope with new emerging trends and technology by using ICT enabled tools including online resources for effective teaching and learning process. Faculty members used the following tools for effective delivery of the class room viz. projector, ZOOM , online expert talks. The Mechanism of Internal Assessment is transparent and robust. Carried out using online mode containing objective as well as descriptive questions through ZOOM during COVID-19 pandemic as directed by university of Mumbai. Internal evaluation is completed as per the timeline provided by university and it has been observed from the office record that no grievance from university is recorded regarding conduction of internal examination of theory as well as practical from last five years.

Programme and course outcomes for all programmes offered by the institution are stated and displayed on web sites and communicated to faculties and students. During induction programs and first lecture of a new semester conveyed to the students. The institute follows Outcome Based Education (OBE) philosophy for the measurement of attainment levels of program outcomes and course outcomes.

Research, Innovations and Extension

A good, conducive, and ideal environment has been settled in the campus for over all the period by the management. Institute has always been in favour of upgrading knowledge, academics to be it physically like improving the infrastructure by developing laboratories and libraries with state-of-the strategies. Institute always supported for admitting to seminars/ workshops/ expert lectures/ add-on-courses. Our students visit nearby remote villages to raise awareness about social issues like gender equality, racism etc. Also, they are involved with clean up drive, road safety, blood donation camp, tree plantation, rain harvesting.

During the corona pandemic, we have played the role of volunteers who have been involved in making awareness about the corona pandemic. Due to this activity, students got opportunities to get involved with people from different walks of life and developed their leadership, time management, event management and disaster management skills.

Institutions always prompt new startups for entrepreneurs to provide employability rather than seeking a job. For the same institute to provide resource persons to them to accelerate procedure.

Infrastructure and Learning Resources

The institution has adequate infrastructure and physical facilities for teaching-learning. The institution creates and enhances infrastructure as per the norms defined by regulating authorities. Based on curriculum designed by the university, tools and equipment are upgraded for an effective teaching-learning process. The institute has an instructional area which consists of classrooms, laboratories, computer center. To ensure all round development of students, the institute has always motivated and supported co-curricular and extracurricular activities. The institute's cultural, outdoor and indoor sports facilities are available. The main objective of the central library is to provide seamless access to information to its users in a networked environment and to become a premier learning resource.

With the increasing demand for internet access in education campuses and due to evolving standards of education and flexibility offered by the Internet. Institute offers Wi-Fi network campuses for our students and faculties. There is open access to the Wi- Fi network campus for our students and staff members of the institute. All the departments of college are provided with computers and other related accessories. The different educational sites and videos are shown to the students with the help of digital platforms and digital devices. Laboratories are well equipped. Each laboratory has one faculty as lab in charge having expertise in respected areas. In the Library, a librarian with supporting staff has been appointed to nourish and take care of the central library.

Student Support and Progression

Institute always supports and motivates students to participate in various curriculum activities Viz. seminars/

workshops/ internship. Extracurricular activities include participation in various intra- college and inter- college competitions. NSS/DLLE plays vital and important roles in celebrating various national days and the legendary Jayanti in the campus. Students are also given justified presentations in various college committees. There is a registered Alumni- Association which contributes significantly to the overall development of the institution. We are very glad to share that our Alumni have been holding accountable and valuable positions in society. The Alumni Association contributed their ideas and feedback on academic, cultural, and social issues.

Governance, Leadership and Management

Governance of the institution is reflective and relies on the decentralization of power by carrying out through timely fabrication of different committees under governing bogies. The effective leadership is visible in various Institutional practices such as decentralization and participative management by decentralized management, students, parents, teaching and non- teaching supportive members. Effective leadership is monitored and reviewed with the help of the following committees:

1. Academic Monitoring Committee (AMC)
2. IQAC
3. Alumni Association
4. College Development Committee
5. Internal Complaint Committee
6. SC/ST Committee
7. Grievance Redressal Committee

Institutional Values and Best Practices

BEST PRACTICES IN INSTITUTION:

1. Institute provides free health check-up for faculty members when ever required..
2. Wi-Fi facility.
3. Life skills training and professional training through orientation programs.
4. Employees are provided all kinds of support during COVID-19 pandemic.
5. Save electricity promotional activities in college campus.
6. Positive vibes in institute by national anthem followed by state song every morning.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRAMIK SHIKSHAN MANDAL'S F.G.NAIK COLLEGE OF ARTS,SCIENCE (IT) AND COMMERCE
Address	Plot No.11 to 21,Sector 8, Koparkhairane
City	Navi Mumbai
State	Maharashtra
Pin	400709
Website	fgnaikcollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Pratap S. Mahadik	022-27546364	9221267801	022-27546364	fgnaikcollege.principal@gmail.com
IQAC / CIQA coordinator	Dattatray S.ghodke	022-27546362	9930460566	022-27546364	dsghodke210414@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Plot No.11 to 21,Sector 8, Koparkhairane	Urban	0.6	1078.34

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bachelor Of Arts	36	HSC	Marathi	120	97
UG	BCom,Bachelor Of Commerce	36	HSC	English	240	226
UG	BSc,Bachelor Of Science	36	HSC	English	60	0
UG	BSc,Bachelor Of Science Information Techonology	36	HSC	English	60	55

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				3				14			
Recruited	1	0	0	1	1	2	0	3	4	10	0	14
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				3				14			
Recruited	1	0	0	1	1	2	0	3	4	10	0	14
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	5	3	0	8
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	5	3	0	8
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	1	0	0	0	0	2
M.Phil.	0	0	0	1	1	0	3	2	0	7
PG	0	0	0	0	0	0	1	8	0	9
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	152	0	0	0	152
	Female	226	0	0	0	226
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	20	18	24	19
	Female	26	35	30	26
	Others	0	0	0	0
ST	Male	0	0	0	1
	Female	3	0	2	1
	Others	0	0	0	0
OBC	Male	20	20	19	14
	Female	18	23	27	25
	Others	0	0	0	0
General	Male	116	120	93	62
	Female	135	139	131	152
	Others	0	0	0	0
Others	Male	7	14	14	14
	Female	18	14	10	25
	Others	0	0	0	0
Total		363	383	350	339

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>F. G. Naik College staff attended workshops on National Education Policy which was conducted by Rishi Dayaram & Seth Hassaram National College, Bandra (Mumbai) on 24 June 2017, SIES College, Nerul (Navi Mumbai) on 07 Oct. 2017 & Baburaoji Gholap College, Sangvi (Pune) on 24 & 25 Feb, 2023, by the eminent academicians and educationists. It helped the institution design and develop its own perspective and strategies to be adopted for following a multidisciplinary approach. As an affiliated college, the college follows the curriculum prescribed by the University of Mumbai. It is mandatory for every UG student to study at least one Interdisciplinary / Multidisciplinary course to complete their degree.</p>
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	<p>The college promotes interdisciplinary among its students through various departments. For instance, B.A. / B.Com. Students are encouraged to pursue a course on Typing, Shorthand, MS Office & Tally, and B.Sc. (IT) students are encouraged to do a course on add-on/value-based courses of interdisciplinary nature.</p>
2. Academic bank of credits (ABC):	<p>The institution already offers credit-based courses and projects as per the curriculum of University of Mumbai. The ACADEMIC BANK OF CREDITS (ABC) are not executed till 2023. In the upcoming academic year college has decided to form ACADEMIC BANK OF CREDITS (ABC) for students.</p>
3. Skill development:	<p>The institution promotes soft skill development programs for students through the MoUs of various establishments. The purpose behind MOU is apart from curriculum students can do internship/ field work/ field trip or undertake project to meet industry requirements. Soft skill development, communication skill development ,ICT enabled training also taken care.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Located in a multilingual region, the institution promotes the exchange of linguistic and cultural traits of heterogeneous groups. Students get an opportunity to develop their multilingual capacity in Marathi, Hindi, and English. Students are encouraged to participate in various cultural & sports activities which is conducted by the different colleges & Universities.</p>
5. Focus on Outcome based education (OBE):	<p>Students join an institution from different backgrounds, cultures and experiences. While studying at the institution, we want them to broaden their horizon and attitudes, and to develop their current skills and abilities and learn new ones. This is expected not only to help them in their studies and future careers, but also to support their role within society. Program Outcome also reflect the Vision, Mission and Core Values of the institution.</p>
6. Distance education/online education:	<p>In the COVID Pandemic each and every student and institutions continues their education by online mode. Now day's different platforms are available to learn by online mode. In the lock down period various seminars & regular lectures are conducted by online mode by the college. Institute is planning to start</p>

distance education/ online education after accreditation process completed to support NEP2020.

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>YES. we have institutional Electoral Literacy Club who works in coordination with NSS students. Electoral Literacy programmes held under NSS Unit in F. G. Naik College, Koparkhairne with the primary objective of sensitizing the student community about democratic rights which includes casting votes in elections. We conduct mock polling activities to give the experience-based learning of the democratic setup. We also conduct poster presentations, elocution, and other programs which create awareness regarding electoral procedures.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>In Electoral Literacy Club students coordinator as well as faculty coordinators are working hand to hand for social activities. Our ELCs are functional and doing activities on regular basis.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<ul style="list-style-type: none"> • Voter Registration camp for the eligible students in the campus with collaboration of election commissioner of thane district. • Voter awareness camp conducted at various places in Koparkhairne & Navi Mumbai. • Voter awareness camp conducted for disabled persons & senior citizen at various places in Koparkhairne & Navi Mumbai. • Voter awareness guest lectures conducted for in-house students.
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<ul style="list-style-type: none"> • Graduate Constituency voter awareness & registration drive conducted in FG Naik College. • Teachers Constituency voter awareness & registration drive conducted in Institute.
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>1) Addressing urban and youth apathy in electoral participation 2) voters registration above 18 years or eligible students 3) voter's oath</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
339	350	383	363	416

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 18

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	18	18	18	18

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
15.36	58.40	24.31	15.62	8.45

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Before starting of every semester load choices are given to faculty to select subjects from their area and then under guidance of Principal and Head of the Department the final load sheet is prepared along with a time table for smooth conduction of theory and practicals.The Academic Monitoring Committee (AMC) representatives from all disciplines follow the Curriculum and the Academic Calendar given by the University throughout the academic year. As per the syllabus provided by University teaching plan is prepared by concerned teaching faculty considering all aspects of semester pattern and informed to students. IQAC committee along with Academic Monitoring committee focus on boject based education and asking faculties to prepare their course outcomes prior to start of semester.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 14

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files	
1	View Document

1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 64.83

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
200	200	275	260	265

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The Institute prompts a culture of involving boys and girls both in every activity. Gender equality is

maintained amongst faculty also. The Institute has arranged a separate session on “Women’s Empowerment” to encourage the girl students to participate in various activities. NIRBHAYA PATHAK (Squad) is formed with an aim to create a safer environment. To develop professional ethics amongst the students, faculties and non- teaching staff continuous efforts are taken by organizing Expert Lectures and Industry Visits which also helps the students to know the gap between the Academic Curriculum and Industry requirements. The National Service Scheme (NSS) and Department of Life Long Learning and Extension (DLLE) conducts environment and social awareness programmes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 87.91

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 298

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 77.13

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
339	350	383	363	416

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
480	480	480	480	480

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 55.23

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
125	138	156	112	118

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
235	235	235	235	235

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

**2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 18.83

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Students are encouraged to learn by participating in various competitions like MPSC/ UPSC. Students are encouraged for independent collection of literature through Internet, Industry Experts and field work regarding the recent trends in social innovations. Institute takes efforts to encourage experimental learning by giving live problems through projects to enhance their problem solving skills, capabilities and social responsibilities towards society. At the same time they can learn time management and communication skills.

Participative learning: Participative learning is carried out through classroom learning. The classroom teaching, sessions conducted by the faculty members are reciprocally interactive in nature. Also, faculty members use to ask questions during the lecture through quiz, group discussion, brainstorming and

students were instructed to respond to the questions.

Assignments: After completion of one or two modules, faculty members upload questions on understanding level. Assignments were given on each module or on the combinations of modules depending on the weightage of modules as mentioned in the syllabus of University. COs and POs are mapped accordingly.

Analyzing and Problem solving: Students are made to analyze and solve the problems through brainstorming sessions and case study discussions.

Problem Solving methodologies:

Various Industrial Problem Statements were collected from the field trip and distributed amongst the students groups to work on it and to find a better solution.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	18	18	18	18

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 35.56

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	06	06	05	05

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

<p>2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient</p> <p>Response:</p> <p>Laboratory Assessment and Internal Assessment was carried out online in front of students to ensure transparency in the evaluation. Internal evaluation is completed as per the timeline provided by University and it has been observed from the office record that no grievance from University is recorded regarding conduction of Internal Examination of Theory as well as Practical from last five years. Institute has prepared the Examination Calendar and Time Table as per the directions received from University. Exam Cell takes control for smooth conduction of examination. “No Copy Be Happy” message and Rules and Regulations were displayed on every examination room and every block supervised by one teaching faculty member. Within stipulated time as directives given by the University marks are informed to the Controller of Examination (COE) to display results.</p>	
File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

<p>2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website</p> <p>Response:</p> <p>Program and Course Outcomes for all programs offered by the Institution are stated and displayed on web</p>	
---	--

sites and communicated to faculties and students during Induction programs and first lecture of a new semester. The Institute follows Outcome Based Education (OBE) philosophy for the measurement of attainment levels of program outcomes and course outcomes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

The Institute's Outcome Based Education(OBE) describes what students are expected to know and will be able to do by the time they graduate. Curriculum, Teaching Learning Processes and Assessment Methodologies are designed to align with POs. The COs for individual courses are framed having an appropriate mappings with POs.

File Description	Document
Provide Link for Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 86.89

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
327	282	282	153	222

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
338	286	309	250	274

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Institute is in strong favor of indigenous work on technologies so that innovation can be done at the Institute. For this Academic Monitoring Committee (AMC), IQAC and CDC work hand to hand to achieve excellence in respective fields. A good, conducive and ideal environment has been settled in the campus over the period of time by the Management. Institute has always been in favor of upgrading knowledge, academics by improving the infrastructure like developing laboratories and libraries. Institute always supports for conduction of seminars/ workshops/ expert lectures/ add-on-courses.

File Description

Document

Upload Additional information

[View Document](#)

Provide Link for Additional information

[View Document](#)

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 20

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
04	04	04	04	04

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.78

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
01	00	01	06	06

File Description	Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.89

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
02	03	06	01	04

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

During the corona pandemic, we have played the role of volunteers who have been involved in making awareness about the corona pandemic. Due to this activity, students got opportunities to get involved with people from different walks of life and developed their leadership, time management, event management and disaster management skills.

We have very good, strong, and active NSS/DLLE units. Their main role is to visit nearby remote villages to raise awareness about social issues like gender equality etc. Also they are involved with clean up drive, road safety, blood donation camp, tree plantation, rain harvesting.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Our institute along with institution trust as being social responsibilities did lots of things for society and for which its recognition given by government/ non government bodies. Some of recognition received for swachh bharat abhiyan, conduction of some sample examination or Moc examination for 10th standard students in Navi-Mumbai where students from all schools participated, blood donation camp and COVID-19 medical help.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 61

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	03	11	19	22

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 25

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Based on curriculum designed by the University, tools and equipment's are upgraded for an effective Teaching-Learning process. The Institute has an instructional area which consists of Classrooms, Laboratories, Computer Center, and Conference Room. The Institution has adequate infrastructure and physical facilities for Teaching-Learning. The Institution creates and enhances infrastructure as per the norms defined by the regulating authorities. To ensure all round development of students, the Institute has always motivated and supported Co-Curricular and Extra-Curricular activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 57.31

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
10	50	10	00	00

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Library plays a vital role in Teaching-Learning process. The main objective of the Central Library is to provide seamless access to information to its users in a networked environment and to become a premier learning resource center. Students and faculties are accessing library on regular basis to upgrade their knowledge.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection and every year it is updated according to the requirements. Every entity envoled in Institute has free access of Wi- Fi facility to update their knowledge. With the increasing demand for Internet access in educational campuses and evolving standards of education and flexibility offered by the Internet, Institute is keenly stepping forward to set up secure and stable wired and Wi-Fi network campuses for their students and faculties. Being an educational Institute and the maximum possibility of a digital platform used for teaching learning process IT is a cost effective, comprehensive solution that offers all the advanced facilities and features in a single platform with a single point of contact for the technical support. The Institute has well equipped library and functional computer labs. All the departments of the college are

provided with computers and other related accessories.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 11.3

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 30

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

Response: 42.68

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
5.36	8.40	14.30	15.62	8.45

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 11.29

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
47	56	44	37	25

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 44.57

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
159	150	160	150	206

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

<p>5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years</p> <p>Response: 12.48</p>														
<p>5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>24</td> <td>15</td> <td>38</td> <td>44</td> <td>37</td> </tr> </tbody> </table>					2021-22	2020-21	2019-20	2018-19	2017-18	24	15	38	44	37
2021-22	2020-21	2019-20	2018-19	2017-18										
24	15	38	44	37										
<p>5.2.1.2 Number of outgoing students year wise during the last five years</p> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>327</td> <td>282</td> <td>282</td> <td>153</td> <td>222</td> </tr> </tbody> </table>					2021-22	2020-21	2019-20	2018-19	2017-18	327	282	282	153	222
2021-22	2020-21	2019-20	2018-19	2017-18										
327	282	282	153	222										

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 14.98

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
29	17	39	44	37

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 27

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last

five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	02	02	23	00

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 364

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
330	350	380	360	400

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is a registered Alumni Association which contributes significantly to the overall development of the Institution. We are very glad to share that our Alumni have been holding accountable and valuable positions in society. The Alumni Association contributed their ideas and feedback on academic, cultural and social issues.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

VISION: To develop excellent qualities within students

MISSION: To strengthen and empower students not only with education but also value education.

GOAL: To build responsible citizens for a better society.

Institution short term and long term perspective plan is based on this.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

Perspective Plan:

Long Term:

- 1) NAAC Accreditation
- 2) Starting Ranking Framework
- 3) To start Incubation and research department
- 4) To start Entrepreneurship cell along with industry collaboration

Short Term:

- 1) To start placement cell with maximum collaborations
- 2) To start distance education
- 3) To start vocational courses.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2.2 Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Institute follows a well defined and framed model of performance appraisal system as per UGC guidelines. In this regard, the performance is classified as follows:

1. Teaching, Learning and Evaluation related activities.
2. Co-Curricular, Extension and Professional Development related activities.
3. Academic contribution.
4. Contribution for overall development of the Institute.

Teaching faculties are appreciated by the Management based on the above points to motivate them.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 38.89

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
01	01	05	14	14

File Description	Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 40

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	11	11	08	16

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
08	08	08	08	08

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Internal Audit:

Institute conducts an internal audit on a regular basis which is done by professionals working under Chartered Accountant (CA). They verify and confirm all the finance related documents. Report of the audit is submitted to the Principal and the Registrar for necessary suggestions and actions. Institution undergoes a financial audit on a yearly basis.

External audit:

Institute undergoes financial audit on a yearly basis. The cash books and daily account details which are mentioned are verified by the Chartered Accountant (CA). Audited balance sheet is submitted to the Income Tax office and Charity Commissioner Office within prescribed time. All reports to the authority were accepted without any compliance being pending from the last five years.

File Description	Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Institute focuses on relaying quality education, through its original, full scale and elastic education policy. IQAC performs the commission on a regular basis. The IQAC meetings were held twice in the academic year before starting of every semester.

IQAC performs the following commission on a regular basis:

- 1.Improving inter linkage between Industry and Institute by conducting sessions of experts.
- 2.Stimulating Outcome Based Education(OBE)
- 3.The quality of academics and administrative activities by considering the recommendations received from various stakeholders.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Incorporation of boys and girls in all Statutory and non Statutory committees:

Equal opportunities are provided to boys as well as girl students through Statutory and Non Statutory committees. Care is taken for delegation of authorities and responsibilities to girl students also. Nirbhaya Box is fixed at the Institute so that without any hesitation girls can put their suggestions or threats. From the last five years no complaints were received. To maintain hygiene for girls, vending machines are installed.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Geo-tagged photographs/videos of the facilities.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives

4. Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Tolerance and harmony towards cultural and communal diversities: Management, Faculties and Students held grand and patriotic functions to commemorate Independence Day and Republic Day. Shiv Jayanti, Women's Day, Traditional Day, Saree Day are also celebrated with great passion and enthusiasm. Students participate in cultural programs depicting acts that promote national integration and harmony. Meetings were held by the SC/ST cell to ensure student harmony.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICES IN INSTITUTION:

1. Institute provides free health check-up. Faculty members are supported with a medical facility where a medical officer visits the campus twice/ week on a regular basis.
2. Wi-Fi facility.
3. Life skills training and professional training through orientation programs.
4. Employees are provided all kinds of support during COVID-19 pandemic.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The institution, Shramik Shikshan Mandal Bonkode is a well-known educational trust of Navi Mumbai, founded by eminent and most dynamic social leader Loknete Shri. Ganeshji Naik in the year 1985 who was the founder president of this institution. In the span of 32 years the Trust has launched several educational activities under excellent leadership of Shri. Ganeshji Naik Saheb, Dr. Sanjeevji Naik Saheb & Shri. Sandeepji Naik Saheb.

In 1985, the institution made its beginning in educational area by starting a school, R.F. Naik Vidyalaya with meager 12 students in 5th, 12 students in 8th class. In 1993 we crossed over another mile stone by starting a Junior College in Arts, Science & Commerce faculties. Today, the strength of more than 5500 students on its roll signifies the fulfillment of people's expectations. Having known the importance of computer education in the present age, computer education have been instituted to these students by installing a well-furnished computer unit, To meet the ever increasing need for higher education the Trustees had been trying to start Senior College & their efforts became a reality when Government of Maharashtra & University of Mumbai gave its consent to start F.G. Naik Degree College with Arts, Science (IT) & Commerce faculties from 2002.

Thus, F. G. Naik College was opened on 10th August 2002, with meager strength of 56 students in Arts, Science & Commerce faculties. Now the toll of the college student strength is 950, signifies the achievement of popularity as one of the reputed college in Navi Mumbai, where we emphasize to nurture the student, who shall emerge as a good citizens to serve our society and nation.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The institution, Shramik Shikshan Mandal Bonkode is a well-known educational trust of Navi Mumbai, founded by eminent and most dynamic social leader Loknete Shri. Ganeshji Naik in the year 1985 who was the founder president of this institution. In the span of 32 years the Trust has launched several educational activities under excellent leadership of Shri. Ganeshji Naik Saheb, Dr. Sanjeevji Naik Saheb & Shri. Sandeepji Naik Saheb.

Concluding Remarks :

Throughout our journey regarding getting scratch input doing proper organization and fulfill requirements of NAAC accreditation, we learn lots of new things. Our faculty members, students, parents, alumni contributed their efforts.

Thanks to entire NAAC team for their valuable support and giving opportunity.